

# Information Sheet



CLIENT NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

PHONE \_\_\_\_\_ E-MAIL \_\_\_\_\_

EVENT DATE \_\_\_\_\_ EVENT TIME \_\_\_\_\_ TO \_\_\_\_\_

EVENT LOCATION/ADDRESS \_\_\_\_\_

HOW DID YOU HEAR ABOUT US? \_\_\_\_\_

To ensure a proper reservation, contact us within 14 days of receiving this Information Sheet. During that time, your date will be tentatively reserved. After 14 days, your date will be re-opened and available on a first-come-first-served basis. To confirm and book your date, a \$100 non-refundable deposit is required within the next 14 days along with this Information Sheet.

The fee for a four-hour event is \$700.00. You don't pay for setup and breakdown time – only for the time we play. Client reserves the option to book additional time, billed at \$75.00 per half hour, beyond initial contracted four hours. While no definitive decision needs to be made about additional time, please let us know if you think this is a possibility at the time of booking. The decision to play for additional time can be made during your event.

Approximately 4-6 weeks before your event, we will call to arrange a meeting to help you plan the day's activities. We are more than happy to meet with you at your convenience and if you have any questions about any of the enclosed information prior to our meeting, don't hesitate to call us.

Client is responsible for providing one skirted six or eight-foot table and two chairs.

## Make all checks payable to DJs for Hire.

Return this Information Sheet and your deposit to either:



[www.djsforhirekc.com](http://www.djsforhirekc.com)

mario estevez

7525 foster, overland park, ks 66204

[mario@djsforhirekc.com](mailto:mario@djsforhirekc.com) 816.665.6277

tim staley

8605 greenwood lane, lenexa, ks 66215

[tim@djsforhirekc.com](mailto:tim@djsforhirekc.com) 816.500.0517